

PROPOSED AGENDA
2019 ANNUAL GENERAL MEETING OF SHAREHOLDERS
VINCOM RETAIL JOINT STOCK COMPANY

Time: 08:30AM Thursday – 11 April 2019

**Venue: Almaz Convention Center, Hoa Lan Street, Vinhomes Riverside Ecological Urban Area,
Phuc Loi Ward, Long Bien District, Hanoi, Vietnam**

Time	Content	Chaired by
08:30 – 09:00	Shareholder registration & distribution of meeting materials	Organizing Committee
09:00 – 09:05	Shareholder Attendance Report	Head of Shareholder Eligibility Verification Committee
09:05 – 09:10	Introduction of the Annual General Meeting of Shareholders (“AGM”) Chairperson and Presiding Committee	MC
09:10 – 09:15	Opening ceremony, nomination of AGM Secretary and Election of Vote Counting Committee	Presiding Committee
09h15 – 09h20	Regulations on the organization and operation of annual and extraordinary general meetings of shareholders	Presiding Committee
09:20 – 09:25	Approval of agenda by the AGM	Presiding Committee
09:25 – 10:10	Presentation of reports and proposals:	
	1. Report of the BoD	Presiding Committee
	2. Report of Management on 2018 business performance and 2019 business plan	Chief Executive Officer
	3. Report of the Supervisory Board on business results of the Company, and activities of the BoD and Management in 2018	Head of the Supervisory Board
	4. 2018 Audited Financial Statements	Chief Financial Officer
	5. Proposal of the BoD regarding the Appropriation Plan	Presiding Committee
	6. Proposal regarding remuneration for members of the BoD and Supervisory Board	Presiding Committee
10:10 – 10:30	Q&A session	Presiding Committee
10:30 – 11:00	Voting execution	Vote Counting Committee
	Vote counting	Vote Counting Committee
	Break	Presiding Committee
11:00 – 11:10	Announcement of voting results	Vote Counting Committee
11:10 – 11:25	Approval of Shareholder Meeting Minutes and Closing Ceremony	Presiding Committee

Note: Further amendments and supplements to this document may be proposed for approval at the AGM.